



# YORKVILLE INTERNATIONAL ACADEMY

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Ontario Federation  
of Independent Schools



Independent and  
Private School Advisory Board

BSID: 882081



Full time  Part time

## STUDENT INFORMATION

Last Name	First Name	Date of Birth
Grade:	OUAC #	OEN #
Street #, Street Name		Gender <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/>
Town / City		
Province <b>ONT</b>	Postal Code	<input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Study Permit <input type="checkbox"/> Other
Contact Cell #:		
E-mail:		Expiry Date: _____ (yyyy/mm/dd)

## PARENTS/ GUARDIAN INFORMATION

First Parent/Guardian		Second Parent/Guardian	
Mr. <input type="checkbox"/>	Relationship	Mr. <input type="checkbox"/>	Relationship
Ms. <input type="checkbox"/>		Ms. <input type="checkbox"/>	
Name(Family Name, First Name)		Name(Family Name, First Name)	
Home Phone #	Cellular #	Home Phone #	Cellular #

If address information different than above, fill in area below

Street#, Street Name		Street#, Street Name	
Town/City <b>ONT</b>	Postal Code	Town/City <b>ONT</b>	Postal Code

## EDUCATIONAL BACKGROUND

Is the student currently attending school? Yes  No

<b><i>If Yes,</i></b> Name of School	Address of School
Phone Number Of School	School Board



## EMERGENCY INFORMATION

Emergency Contact Name	Relationship	Contact Phone #
Contact Cell #	Contact Other #	

## PROGRAM CHOICE

Course Name:

Start Date:

## PAYMENTS AND REFUND POLICIES

### A. School Policy

1. The application fee is non-refundable and should be submitted with the completed application Form and other documents.
2. All tuition fee and other fees (if applicable) should be paid in full before the first week of the semester. For those students who pay the fee later than the first week of the semester, a \$30 late charge will be applied to each selected course. If tuition fees are paid after 2 weeks of the semester, a \$60 late charge will be applied to each selected course. If tuition fees are paid after 3 weeks of the semester, a \$100 late charge will apply to each selected course. Fees can be paid by cash, cheque, certified cheque, or bank draft. There will be a CAD\$40 charge for any returned cheques, and the subsequent school fees will be accepted in cash only.
3. All fees are non-transferable under any conditions.

### B. Refund Policy

1. If a student decides to drop a course for a valid reason before or within the first week of the semester, 70% of the Tuition fee will be refunded. If the student drops out within two weeks, 50% of the Tuition Fee will be refunded. After two weeks of the semester, there will be no refund.
2. In the event that a Letter of Acceptance is issued on behalf of a student for visa or passport extension purposes, there will be no tuition refund unless the extension is rejected. Proof from Canadian Immigration or Embassies must be provided in order to receive a refund.
3. If a student is granted a student visa and decides not to study at our school, there will be no tuition refund under any conditions.

**I agree to follow the above policy and I am willing to abide by the regulations set up by the School thereafter.**

\_\_\_\_\_  
Student Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of parents/Guardians (if applicant below 18 years of age)

Date: \_\_\_\_\_